

**MINUTES OF THE
BRADFORD & COOKBURY PARISH COUNCIL MEETING**

Held on

Wednesday 12th September 2018

At 7.30 pm in Bradford & Cookbury Village Hall.

Present: Cllrs: Bill Pennington (Chairman), Kate Rowlands, Mike Welch, Tony Kulisa,
Ann Richmond, John Rennie, Andrew Oke.

Also present: Parish Clerk/RFO: Lindsay Dearing,
TDCllr. Philip Hackett (from 8pm to 8.30pm)

- 1) Receive apologies of absence:** Mark Smale, Nigel Manners,
DCCllr. Barry Parsons.
- 2) Declarations of Interest and dispensations.**
 - a) To receive declarations of interest from councillors on items on the agenda.**
Cllrs: Richmond and Rowlands declared an interest in item 4 (e) and will abstain from voting.
 - b) To receive written requests for dispensations for disclosable pecuniary interests (if any).** None.
 - c) To grant any dispensations as appropriate.** None.
- 3) Draft minutes of 12th August 2018, having been circulated,**
were approved and signed.
- 4) Other items for discussion:**
 - a) Data Protection (Charges and Information) Regulations 2018**
This legislation imposes a requirement on local authorities to pay an annual fee to the ICO. This is also recommended by the DALC. However, section 7 (3) DPA 2018 states that parish councils are exempt. The clerk will check this apparently contradicting information.
 - b) WW1 memorial plaques:current status.** Cllr. Richmond reported that the plaques will be ready for installation by late October. Bryants are supplying the engraving at a discounted rate and also making a contribution. Installation near Bradford church lychgate still requires arranging.
 - c) DAAT Community Landing site: current status.** The site is now fully functional. A formal opening photo and press release will be organised shortly.
 - d) 'Park & Ride' bus stop proposal at Village Hall. Any reply from DCC.** None.
 - e) Grant request from Cookbury parishioners for grass cutting equipment for Cookbury green and churchyard maintenance.** This request for new equipment, for use by the Cookbury volunteer parishioners, was approved. The surplus funds of £646 from 2017 allocated for Cookbury will be used, with a further contribution from the PC offset against a future VAT refund expected from the Night-landing light project.
 - f) Road signs for Bradford School.** An approximate cost, installed, will be £300 for the three signs. They will replace the existing 'Village Hall' finger posts and will name both the hall and the school. Funding of £300 proposed Cllr. Rowlands; seconded Cllr. Oke. Vote: unanimous.

The chairman invited TDCllr. Philip Hackett to address the meeting. He reminded everyone that the Holsworthy & District Medical Care Survey was soon closing and to make their submissions. It was agreed to place the e-address on the council web site.

Cllr. Hackett left the meeting at 8.30pm.

5) PLANNING

Any applications received, granted, refused or appealed:

Bryan Workshops, Dunsland Cross: approved by TDC

Proposed dwelling opposite Bradford primary school: refused by TDC

6) FINANCE

- a) Clerks August/September reimbursement** of £5 was approved for payment by transfer.
- b) Confirmation of earlier transfer payment of £300 grant to PCC** was signed by the chairman.
- c) Confirmation of earlier transfer payment of £6863.92 for Night Landing Pad installation** was signed by the chairman.
- d) Confirmation of earlier transfer payment of £50 for web hosting to Craythorn Communications** was signed by the chairman.

7) CORRESPONDENCE

Any correspondence received since agenda produced.

An email from Mark Smale asking for letters of thanks to be sent to Richard Barkwill and the other volunteers who cleaned and painted the Holemoor kiosk. This was agreed, along with a cheque for £25 to Mr Barkwill as a token of appreciation for his assistance with this and other parish projects.

Date of next meeting: 10th October at 7.30pm

Close of meeting: 9.10 pm